

Colonia Verde Home

7265 E. Camino Vecino, Tucson AZ 85715

This is a basic inventory of contents of the property while it should include most items, it may not be a complete list.

You will be provided access to the property via a 4 digit code we will provide you that access the deadbolt on the patio door (to lock just press the center button and the lock will activate). Inside you will find keys that will unlock the garage door, and both the locks on the patio door. I would advise you to use only the deadbolt lock. If you lock yourself out, there is no easy way to gain access other than having a locksmith pay a visit at your expense. When leaving the property the last time just lock the deadbolt, and leave other keys in the home. You will be provided two house keys, an access card for the clubhouse/pool areas and a remote for the garage door. The house will have an initial supply of all of the basic paper products, soaps and such.

Entry

- Side table several pictures and bowl
- Area rug on floor
- Large decorative vase
- Entry outside – glass table with two chairs, great for morning coffee on nice days. There is a fan for warm days, please make sure it is not left on.

Kitchen

- Refrigerator with icemaker and chilled water at left inside of door
- Gas range
- Countertop microwave
- Dishwasher
- Disposal
- Pots, pans and cooking supplies
- Dishes, eight place settings
- Coffee maker
- Mixer
- Blender
- Toaster
- Crock-pot
- Corded phone on wall – 520-722-0150

Dining room

- Dining table with additional hidden leaf (please use placemats)
- Placemats and napkins are in drawer of small built-in bar and drawer of green cabinet.
- Six chairs
- Shelf unit near door with lamp (*The **lamp** is on a timer for security. It will come on at night and turn off in the early morning)
- Seat cushions on chairs (***please do not take these outside on patio chairs***)
- Hardwood saguaro/hawk sculpture
- Decorative metal sculpture hanging on wall
- Picture on wall

- Decorative flower arrangement in pitcher

Living room

- Denim couch, love seat and chair with footstool
- Leather recliner chair
- Two blue leather foot stools/seats
- Coffee table(extends to couch as table)
- Floor lamp
- Metal end table with lamp
- Table with TV and entertainment gear, plays CD, DVD and VHS(remotes in drawer or on coffee table)
- Decorative lighted metal sculpture
- Four large pictures and one metal picture
- Framed poster
- Two nesting tables
- Artificial plant
- Comforter in crate under TV
- Magazine rack
- Two wicker chairs
- One large Carol Grigg print
- One large floor rug

Patio

- Glass topped table and four chairs, two loungers, three additional patio chairs(4th of which is in master bedroom),
- One small wrought iron table
- BBQ, there is an extra tank of gas in garage, first closet on left. If you use please replace(Wal-Mart does exchange) There is a rotisserie thing on shelf in same closet

Master bedroom

- Queen sized bed with comforter and linens
- Blanket and extra linens in closet
- Two night stands and lamps
- Portable phone on nightstand – 520 722-0150
- Two area rugs
- Dresser with mirror
- Chair and table with lamp by window
- Artificial plant
- Pool towels in closet

2nd bedroom

- Queen sized bed with comforter and linens
- Blanket and extra linens in closet
- Pole lamp near bed
- Small table near bed
- One area rug
- Artificial tree
- Dresser with lamp and mirror on wall
- Blanket and extra linens in closet

- Pool towels on shelf unit
- Framed print, watercolor, and photo on wall

Office

- Has high speed internet wired(cat5) or wireless, login information is posted on wall at desk
- DSL connection on wall – DSL modem on top of computer box
- Two printers- one is a multi function fax/scan print, the other under the desk a laser b/w is set as default printer. Although the multi functions is a color inkjet I have had problems with getting it to print in color, no guarantees.
- Futon fold out bed and pillows are in shams on futon. All bedding, comforter and sheets are in the purple tub in the closet. If you use them leave them out so they get washed and put away clean. The pillow cases are already on the pillows and they are clean.
- Pool towels in closet
- TV does not get satellite stations, only local stations using the antennae.
- Lamp on desk
- Bowflex
- Howell framed poster
- Portable phone on desk
- Wooden framed mirror

Utility room

- Laundry tub
- Washer
- Dryer(***please clean lint screen after each use***)
- There is a small cordless vacuum to do quick clean-ups as needed and preferred for light clean of living room rug(please leave in charger when not in use)
- Broom and mop in closet******DO NOT** mop the floor with anything other than plain, cold water because of the saltillo tile finish.
- Iron in small cabinet opposite washer
- Ironing board in closet next to laundry tub
- Canister vac in closet to do bedrooms and hard surfaces

Garage

- Has garage door opener and one remote provided
- Main house key also opens garage door
- There is a light on the nightstand in the master bedroom to remind you if you left the garage door open. The light will be flashing red if the door is open, green if it's closed. Check it before you retire at night.
- There is a small shop vac in garage closet
- Our car is plugged into a battery trickle charger, please leave plugged in
- ***You can park additional car next to garage or in front of garage, next door neighbor(Jackie Chanda) has extra car also so be aware of her parking and access to garage needs***

Exterior

- There is a garden hose in garage that can be used to wash car or whatever, water spigot at parking area next to garage
- The front and back patio plantings are on a drip water system that comes on automatically
- There are several outside lights for safety and security. The security/flood lights at door and along walk are on motion sensors, and can be switched using switch by small cabinet in dining room(3 way with one in garage). *Best to leave on and have motion sensors rule.*

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Clubhouse/pools(see subdivision map)

There are two pools, neither of which are heavily utilized. The summer pool is not heated. The clubhouse and heated pool is located on N Camino Valle Verde. You can walk direct to the clubhouse via the common area walk paths once you get familiar with their layout. Pool card gains access to pool area, entry is on right side of building, wave card across a white panel by the gate at the front right side of the clubhouse. Clubhouse is accessed only during its open hours 8:00-12:30 (it's posted on the door). There is a library of sorts at clubhouse with many current books and some mags.

Information

TV service is via Direct TV. The DirectTV box is also a digital video recorder so you can easily record programs and such while you are away or as you watch another program, the manual gives all needed instructions. If you set some sort of "record all episodes" activity, please delete it and any stored programming before you leave. TV set in office is not hooked to the DirectTV system.

Postal Service – You will have to contact USPS and let them know that you will be receiving mail at this address.

Heating and cooling are controlled by thermostat in entry. Change temp using up/down buttons.

Shades- Please be mindful of the shades in the living room. The sun is very strong and will damage the furniture. We would appreciate it if you would keep the shades pulled when the sun is coming in, otherwise you can leave them open and enjoy the view as we do! The shades in the dining room go up very easily by pulling down on them once gently. They will automatically go up on their own. If you're gone for the day, keep them all pulled. Thanks!

Wildlife – You probably noticed the many birds, ground squirrels, rabbits, and lizards, but we also have coyotes and javelinas. Keep the gate and garage door closed in the back.

Problems - call us - clubhouse and onsite maintenance staff **are not** responsible for in unit maintenance.

Trash - collection is on Thursday, **early** morning, **so put the bins out the night before**. You need to put bins out at left side of drive with the open side facing outward for mechanized dumper. The pavement is marked 'T' and 'R' (trash and recycling)

anywhere along that side is okay. Leave a space of about 3 feet between the two containers. Collect them the next morning after pick-up. There's a trash container under end cabinet of island.

Pets –You are required to clean up after your pet at all times in Colonia Verde. Make sure you take a bag with you while walking around and dispose of the waste properly. While out and about, make sure your pet is on leash. We have left a kitchen rug for you to place your dog's water and food bowls on. Please use this to keep the floor dry around the bowls. The rug is rolled up located in the cabinet under the bar in the dining room.

Fans - There are two fans for the unit if needed. One is located in the master bedroom , the other in the extra bedroom.

Phone – 520 722-0150 – is equipped with voice mail. If you hear an odd sort of dial tone that would indicate you have a message. Dial *98 to retrieve (that's an asterisk*98). Fax number is 520 733-5671, has special ring that fax picks up. Please delete all messages prior to your departure. Call if you have problems.

Cleaning supplies – minimal supplies are located in the laundry room closet and some are underneath each bathroom sink and kitchen sink area. Do not clean the floor with anything but clean, cold water if necessary due to the type of tile. Do not clean stains from the rug in the living room. Douse the problem with water and leave a note for the cleaner when you leave. Don't use any commercial products on the rug as it may ruin it.

Linens – your pool towels are in each of the bedrooms as are the extra bed linens. Each bathroom has its own set of complete towels with an extra set in the bathroom either under the sink or in the linen cabinet. There are also extra pillows in the linen cabinet in the master bath.

Electrical – Breaker panels are two, one in laundry room and the other on the outside at end of house(next to extra bath).

Contacts:

- Phone in home - 520 722-0150, equipped with voicemail
- Fax number is 520 733-5671, has special ring that fax picks up
- Clubhouse - 520 298-0844
- Police non emergency - 520 791-4444
- Emergency - 911 (address is 7265 E. Camino Vecino)
- Our contact numbers:
 - 970 390-9323 - my cell phone most anytime - also 800 563-8253
 - 970 262-2358 - our home
 - 970 468-0400 - fax